

Name Changes

Policy Related to Changing Preferred Names for Students at the University of Missouri

The student may use preferred first and middle names at Mizzou. Preferred first and middle names are used on class rosters, ID cards, transcripts and diplomas and other locations where the legal name is not required. The policy outlining the use of the name may be found at: The University of Missouri Office of the University Registrar Preferred Name Policy (https://www.umsystem.edu/ums/rules/collected_rules/information/ch180/180.040_student_preferred_name_policy/)

The path to update a preferred name in myZou is:

Student Center>Personal Information>Names>Add a New Name.

NOTE: The Human Resource computing system overrides ID card names. If students who are employed by MU wish to have a preferred name on ID cards, they need to contact their department MU HR officer. Students who have questions may contact the University Registrar.

For a detailed process and access to the Name Change form, please refer to the Office of the University Registrar's website (<https://registrar.missouri.edu/policies-procedures/name-changes/>).